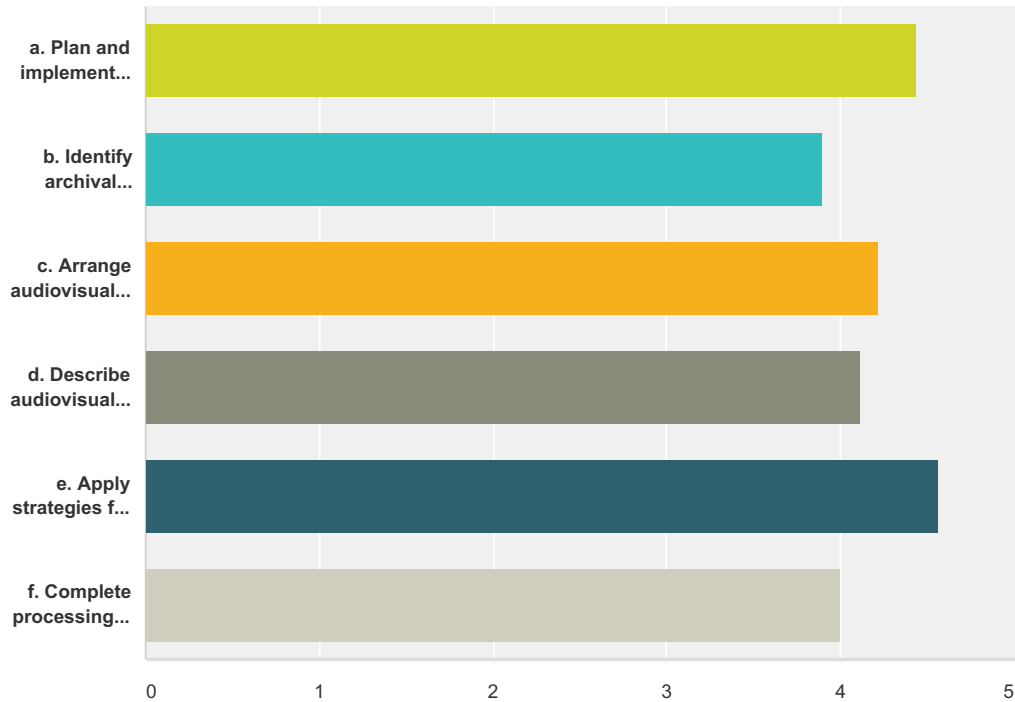


Q1 Assess the course from the standpoint of what you gained from the experience: How well did the course meet the following stated objectives?

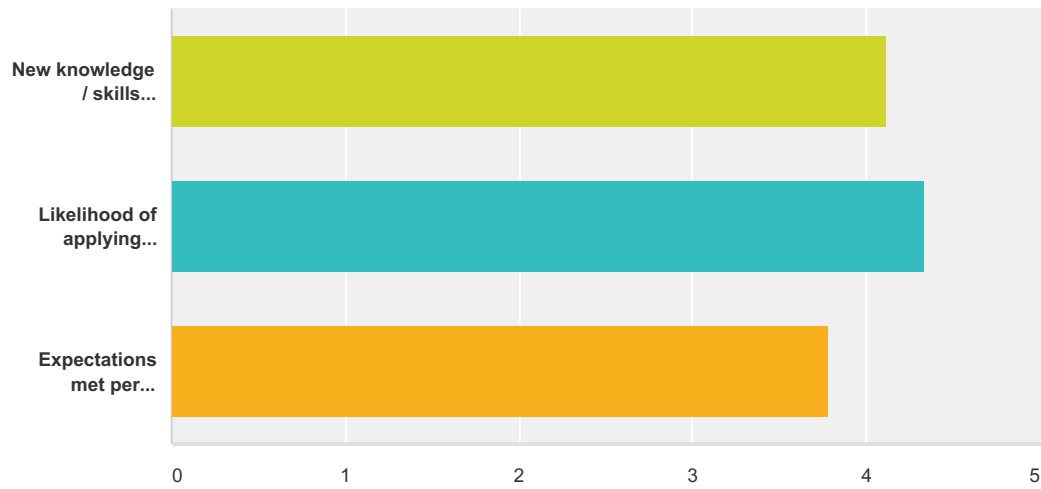
Answered: 9 Skipped: 0



	Poor	Fair	Average	Good	Excellent	Total	Weighted Average
a. Plan and implement processing of archival collections with audiovisual media	0.00% 0	0.00% 0	11.11% 1	33.33% 3	55.56% 5	9	4.44
b. Identify archival audiovisual formats and assess content and generation	0.00% 0	11.11% 1	22.22% 2	33.33% 3	33.33% 3	9	3.89
c. Arrange audiovisual media physically and intellectually	0.00% 0	0.00% 0	11.11% 1	55.56% 5	33.33% 3	9	4.22
d. Describe audiovisual media effectively according to DACS and EAD	0.00% 0	11.11% 1	11.11% 1	33.33% 3	44.44% 4	9	4.11
e. Apply strategies for arrangement and description of media when processing at minimal, intermediate, and full levels	0.00% 0	0.00% 0	11.11% 1	22.22% 2	66.67% 6	9	4.56
f. Complete processing assessment and planning, arrange items physically and intellectually, and describe at collection/series/folder level using EAD and DACS using an example/case study	0.00% 0	0.00% 0	33.33% 3	33.33% 3	33.33% 3	9	4.00

Q2 How would you rate the:

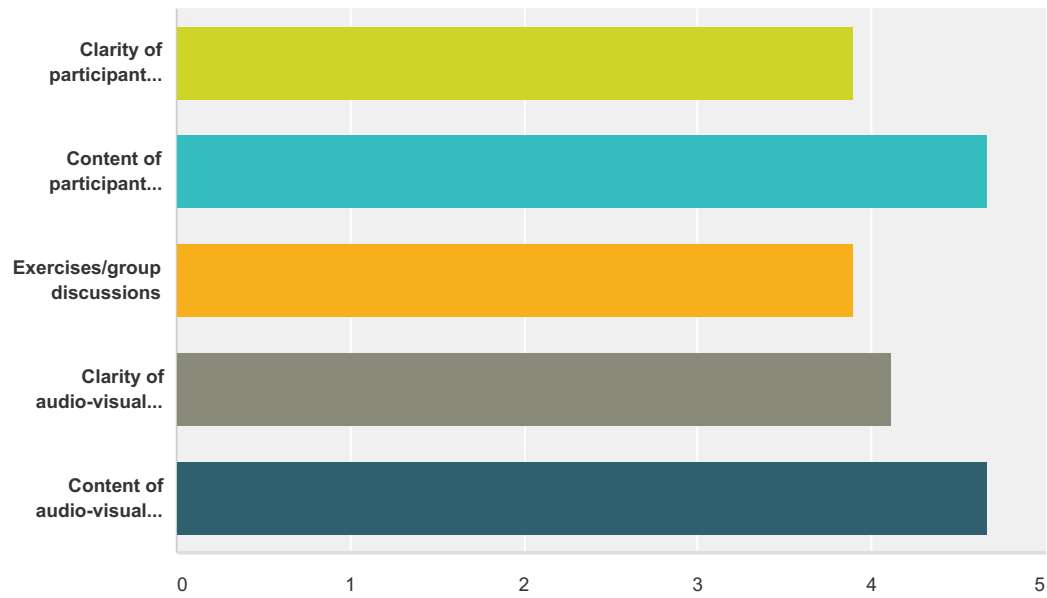
Answered: 9 Skipped: 0



	Poor	Fair	Average	Good	Excellent	Total	Weighted Average
New knowledge / skills acquired	0.00% 0	0.00% 0	11.11% 1	66.67% 6	22.22% 2	9	4.11
Likelihood of applying concepts to your work	0.00% 0	0.00% 0	22.22% 2	22.22% 2	55.56% 5	9	4.33
Expectations met per advertising	0.00% 0	22.22% 2	0.00% 0	55.56% 5	22.22% 2	9	3.78

Q3 Rate the methods and materials relative to their value in accomplishing the course:

Answered: 9 Skipped: 0



	Poor	Fair	Average	Good	Excellent	N/A	Total	Weighted Average
Clarity of participant handouts	0.00% 0	11.11% 1	22.22% 2	33.33% 3	33.33% 3	0.00% 0	9	3.89
Content of participant handouts	0.00% 0	0.00% 0	0.00% 0	33.33% 3	66.67% 6	0.00% 0	9	4.67
Exercises/group discussions	0.00% 0	0.00% 0	33.33% 3	44.44% 4	22.22% 2	0.00% 0	9	3.89
Clarity of audio-visual aids	0.00% 0	0.00% 0	22.22% 2	44.44% 4	33.33% 3	0.00% 0	9	4.11
Content of audio-visual aids	0.00% 0	0.00% 0	0.00% 0	33.33% 3	66.67% 6	0.00% 0	9	4.67

Q4 What aspect of the course methods/materials was most valuable to you? Why?

Answered: 9 Skipped: 0

#	Responses	Date
1	The sections that were most valuable to me were taught on material/format identification and how to group/organize materials into series.	7/14/2016 9:42 AM
2	I appreciated the description section for its very practical, in-depth EAD walkthrough.	7/5/2016 4:01 PM
3	Because A/V materials can be complex items with regards to physical format and content, I found it very useful to hear how one institution deals with including these items within their collections and corresponding finding aids.	7/3/2016 4:11 PM
4	I am not an archivist, so really everything about processing collections was valuable to me.	7/1/2016 10:17 AM
5	The examples of series/folder level description. I learn best from examples or templates, and this material will be very valuable as reference when I am processing A/V in collections. I can also show them to colleagues and relate the basic concepts much faster than with just instruction. The corresponding EAD tags are also highly valuable.	7/1/2016 8:31 AM
6	Megan picked out a very good case study. it was definitely real world.	6/29/2016 4:26 PM
7	How to date audiovisual materials, bibliography of resources, instructor's discussion of her library's practices	6/29/2016 9:46 AM
8	It was helpful that the description section was so specific with EAD tags. We all know the basic description practices so having such a practical application really solidified my understanding.	6/29/2016 8:07 AM
9	Excellent review of identification and overall arrangement strategies.	6/28/2016 9:03 PM

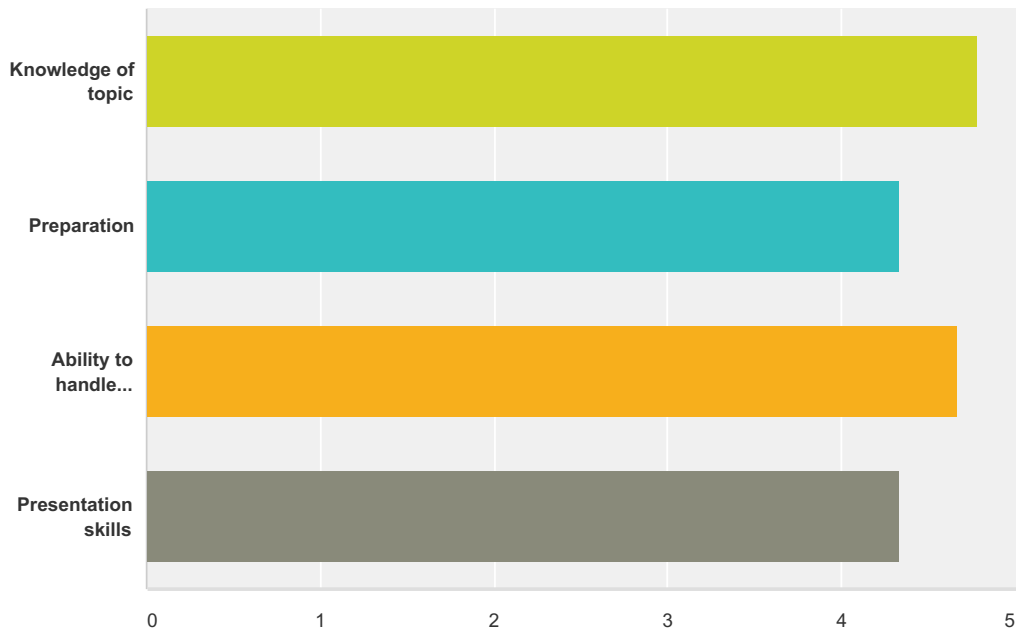
Q5 What aspect of the course methods/materials would you change? Why?

Answered: 9 Skipped: 0

#	Responses	Date
1	I think that some of the exercises could have been done in pairs or groups, although this would mean that the instructor might need to plan to spend extra time on them. Still, I think the audience response during the exercise follow-up would improve quite a bit.	7/14/2016 9:42 AM
2	The choice of case study and the way it was integrated into the course could have been better. The more detailed arrangement and description exercises were difficult to complete with the information we were given.	7/5/2016 4:01 PM
3	I can't think of any aspects of the course methods/materials I would change.	7/3/2016 4:11 PM
4	This workshop should either have less content (skip the EAD portion, for instance) or be expanded to two days.	7/1/2016 10:17 AM
5	Exercises: instead of a single collection as the focus of every unit exercise, I would consider using different groups of materials for the earlier units, in order to tailor each collection to the different needs of assessment, arrangement, description, etc. If using the same collection, I would suggest that the collection have a fuller description, either via a better inventory, more content description or more photographs.	7/1/2016 8:31 AM
6	It is a shame that the handout was not printed in color. It was very difficult to see the screen from the back of the room, and Megan speaks very softly. It also didn't help that she still was still organizing her class workbook right before it got printed. There was more information that a one day class could handle. It would have been helpful to have had more "hands on" objects/a.v. samples to see and touch. Maybe even a bring something that you don't know what it is. Either tell people to bring laptops or don't. If I would have brought a tablet or laptop, I could have seen the sample for the case study better. This class is better suited to a day and a half. For many of the examples, it would have been good in the EAD/description section to have the same object described at the minimal, medium and extreme levels. Seeing the same example treated differently helps. As we all know, it depends...	6/29/2016 4:26 PM
7	This would be better if working with real audiovisual materials.	6/29/2016 9:46 AM
8	I'd like the exercises to be in groups or two people so that discussion happens first at a peer to peer level. I think this will make people more comfortable discussing with the whole class afterwards. (There was limited discussion in our class.) You could also just call of each group for a different exercises without picking on anyone.	6/29/2016 8:07 AM
9	Perhaps rethink the exercise/case study within the course. It's not a bad case study to use, but perhaps use a simpler one first that is more "cut and dry" - then use one with more ambiguous materials in it.	6/28/2016 9:03 PM

Q6 How would you rate the instructor?

Answered: 9 Skipped: 0



	Poor	Fair	Average	Good	Outstanding	N/A	Total	Weighted Average
Knowledge of topic	0.00% 0	0.00% 0	0.00% 0	22.22% 2	77.78% 7	0.00% 0	9	4.78
Preparation	0.00% 0	11.11% 1	11.11% 1	11.11% 1	66.67% 6	0.00% 0	9	4.33
Ability to handle questions	0.00% 0	0.00% 0	0.00% 0	33.33% 3	66.67% 6	0.00% 0	9	4.67
Presentation skills	0.00% 0	11.11% 1	0.00% 0	33.33% 3	55.56% 5	0.00% 0	9	4.33

Q7 Additional Comments for the instructor:

Answered: 6 Skipped: 3

#	Responses	Date
1	Thank you so much for teaching this workshop! I found it to be very useful, and I have no doubt that I can apply this in my professional work.	7/3/2016 4:12 PM
2	If this workshop remains a one-day event, it should end by 4 pm to allow participants to get on their way without getting stuck in end-of-day rush hour traffic.	7/1/2016 10:18 AM
3	It seems like I just went down the line checking "good," but I promise that's not so. Instructor had an occasional problem relating a concept or fully answering a question, but I think that's due to the relatively untested presentation. Once she gives the class another time or two, I believe that any issues will be addressed and ironed out.	7/1/2016 8:35 AM
4	You know your stuff. Speak up. On the other hand, this was the first time you gave this. The ship didn't sink. The room set up was difficult. You got many of the kinks of the class out. The next time will be easier. Accept that you can't fit all of it in.	6/29/2016 4:30 PM
5	Sometimes the instructor spoke very softly and it was hard to understand the end of her sentences. Also, I'm not sure if the format identification part of the workshop is really all that helpful when most of the advice is "these resources are online." I'd think the time would be better spent with more hands on arrangement exercises in the morning and description only in the afternoon to make the workshop really interactive.	6/29/2016 8:09 AM
6	Megan McShea did a great job.	6/28/2016 9:04 PM

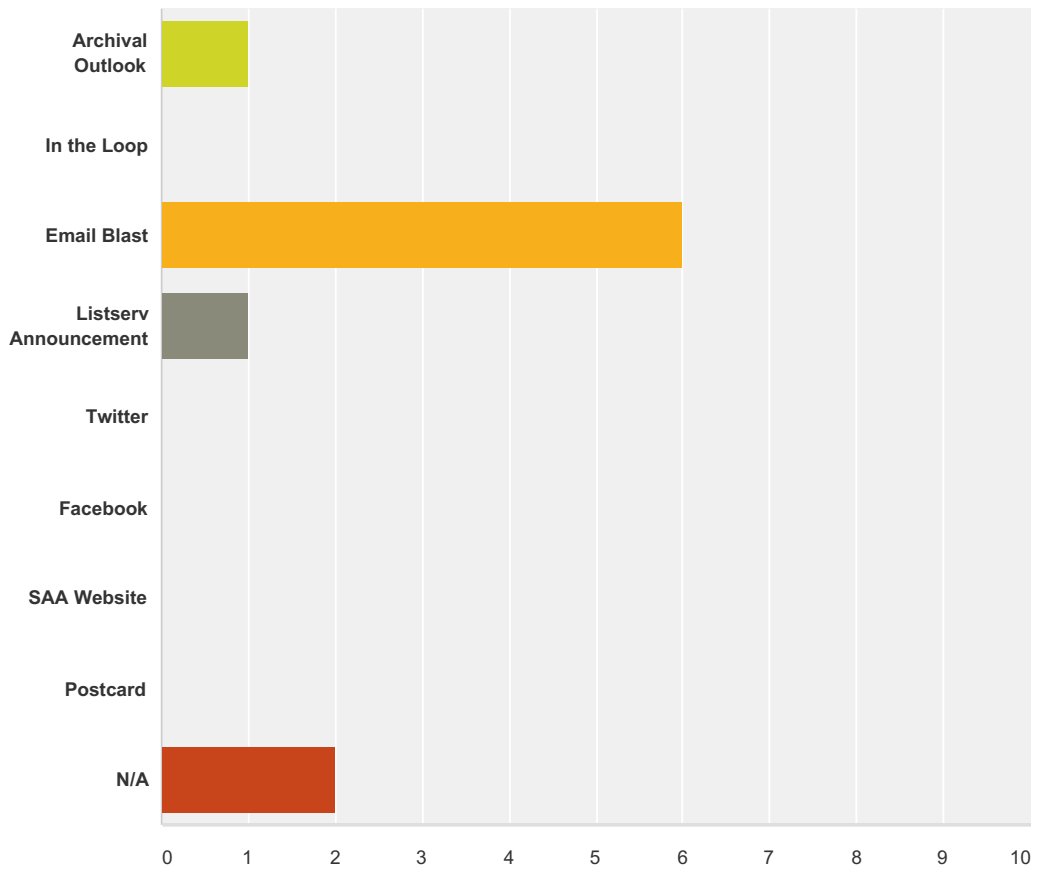
Q8 What other workshop topics do you need for your continuing education and where would you like to see them held? (List city and state please).

Answered: 9 Skipped: 0

#	Responses	Date
1	Topics related to digital archiving, and I'd love to see them in or near Austin, TX.	7/14/2016 9:46 AM
2	processing electronic records/digitized records, Austin, TX	7/5/2016 4:03 PM
3	I would be interested in a workshop about the use of social media by archival institutions in the context of outreach and advocacy. Austin, Texas	7/3/2016 4:24 PM
4	NA	7/1/2016 10:18 AM
5	More DAS classes in Austin, Texas.	7/1/2016 8:35 AM
6	I am just not sure what or where.	6/29/2016 4:31 PM
7	EAD3 - Dallas, Texas DCRM(MSS) - Dallas, Texas	6/29/2016 9:47 AM
8	More practical workshops that address the day to day challenges of providing access to digital materials.	6/29/2016 8:10 AM
9	N/A	6/28/2016 9:05 PM

**Q9 How did find out about this course?
Please check all that apply:**

Answered: 9 Skipped: 0

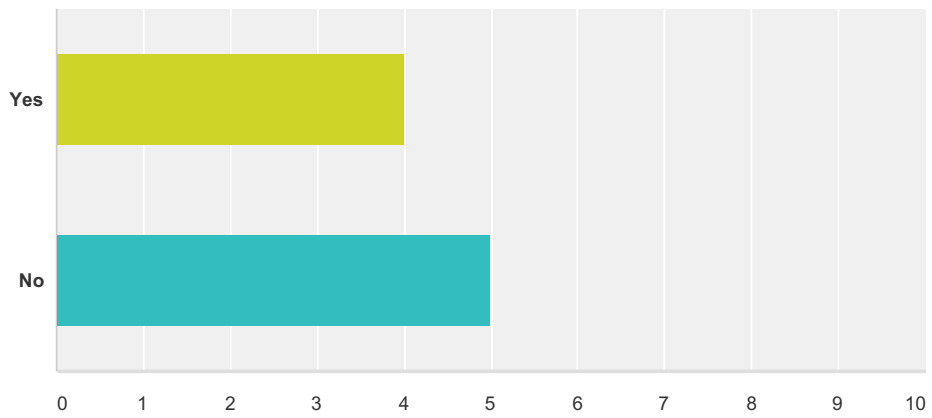


Answer Choices	Responses
Archival Outlook	11.11% 1
In the Loop	0.00% 0
Email Blast	66.67% 6
Listserv Announcement	11.11% 1
Twitter	0.00% 0
Facebook	0.00% 0
SAA Website	0.00% 0
Postcard	0.00% 0
N/A	22.22% 2
Total Respondents: 9	

#	Other (please specify)	Date
1	Colleague	6/28/2016 9:05 PM

Q10 May we use your evaluation and name for testimonials?

Answered: 9 Skipped: 0



Answer Choices	Responses
Yes	44.44% 4
No	55.56% 5
Total	9

#	Name (optional)	Date
1	Jade Snelling	7/14/2016 9:46 AM
2	Jonathan King	7/1/2016 8:35 AM